

## Study Abroad Transfer Credit

- 1) Ensure you submit major/support course substitution petitions for each class you want to receive credit for from abroad.
  - Note: Substitutions DO NOT need to be submitted at the same time the application is due.
- 2) Here is a sample of how to write the course information on the form:

(Ex: Spring 2015; Winter 2016) (Ex: 2011-13, 2013-15)

PLEASE USE: Control systems for Automotive & Aerospace Engr. 4.5  
Course Prefix & Number (Ex: ENGL 1A) Title: (Ex: English Composition) Quarter Units

TAKEN AT  TO BE TAKEN AT  When: Spring 2018 Where: MUAS, Germany  
(Ex: Spring 2015) (Cuesta College)

If course is not a Cal Poly course, attach a course description and if possible, a syllabus.

TO SUBSTITUTE FOR: ME 422 Mechanical Control Systems 4  
(If applicable) Course Prefix & Number (Ex: ENGL 134) Title: (Ex: English Writing Exposition) Quarter Units

Reason for Substitution: Study abroad - CENG Exchange Program

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If the course is also being used to satisfy a GE requirement, which GE Area? N/A (Ex B2, D5, C4)

- 3) How do Study Abroad Courses/Grades Affect my GPA?
  - All courses you register for will affect your Higher Education GPA or “overall” GPA, this GPA combines all courses taken at Cal Poly, abroad and other colleges (Cuesta, Alan Hancock etc.).

Term Total:	16.00	16.00	16.00	57.20	3.575
CPSLO Total:	159.00	159.00	159.00	515.50	3.242
Higher Ed Total:	194.75	212.75	194.75	651.50	3.345

- If you take classes for your major--the courses listed underneath your major courses **including technical electives** on your curriculum sheet, will affect your Major GPA. This GPA is hand calculated and does NOT appear on your transcript. For more info go to PolyProfile > GPA Calculator > Calculate you Major GPA.

### BS MECHANICAL ENGINEERING

NOTE: This document can be used as a compact display of courses and catalog. The Degree Progress Report must be used to track students' prog

Note: No major, support, or concentration courses may be selected as credit/no credit.

MAJOR COURSES (80-82)	Units	Grade	Grd Pts
ME 128 Intro to Mechanical Engineering I <sup>1</sup>	1		
ME 129 Intro to Mechanical Engineering II <sup>1</sup>	1		
ME 130 Intro to Mechanical Engineering III <sup>1</sup>	1		
ME 163 Freshmen Orientation to ME <sup>1</sup>	1		
ME 211 Engineering Statics	3		

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- 4) During your study abroad, if there are changes to your class schedule and want to take another course, please email [mdzavala@calpoly.edu](mailto:mdzavala@calpoly.edu) and provide the course link and where you want the credit to apply. Maria submit substitution on your behalf.
- 5) After completing all courses abroad, request official transcripts to be sent to Cal Poly. The Evaluators Office will apply your transfer credit to your DPR (degree progress report). Note, this process can take up to a quarter so be patient!