

CAL POLY

California Polytechnic State University
San Luis Obispo, CA 93407

College of Engineering International Exchange Program

College of Engineering International Exchange Application

EMPL ID # _____ Major: _____

Surname (family name): _____ Given name (first name): _____

Year in Program (ex: Junior): _____ CPSLO GPA*: _____ (This is your Cal Poly cumulative GPA; you must have at least a 2.5 and be in good academic standing)

Home Phone: _____ Cell Phone: _____

Birth Date: _____ Cal Poly Email: _____

Address for Correspondence:

Permanent Home Address:

Emergency Contact: _____ Relationship (ex. mother): _____

Address: _____ Phone: _____

Email (if known): _____

Member of: SWE:____, SHPE:____, NSBE:____, AISES:____, Other Engr. Club: _____

Proposed quarter(s) of study (including year):

Proposed University:

Would you be willing to share your experiences with other CENG students once you return to Cal Poly—perhaps at a Study Abroad Info. Session or on Study Abroad Panels? Yes:____ No:____

To recommend you to your potential host university, the CENG must ensure that you are in good standing with Cal Poly. We will be contacting the Judicial Affairs Office to verify your student disciplinary status. By signing below, you are authorizing the release of confidential information regarding any possible student disciplinary records with the Cal Poly Office of Student Rights and Responsibility.

Student signature _____ Date _____

Student Participant Agreement

This agreement is entered into by and between the Trustees of the California State University and California Polytechnic State University, San Luis Obispo, hereinafter referred to as "CAL POLY," and

_____, hereinafter referred to as "Student"
Print name

And, if participant is a minor, parent or legal guardian of "Student"

_____,
Print name

For whose benefit said parent or legal guardian is entering this agreement.

1 VOLUNTARY PARTICIPATION

Participation in this Exchange Agreement Program is VOLUNTARY. Participation in this Exchange Agreement Program is not mandatory for completion of degree requirements.

2 CONDUCT AND DISCIPLINE

Student agrees to properly conduct himself or herself at all times throughout the duration of the exchange. Any violation of CAL POLY standards of conduct could lead to sanctions being imposed consistent with CSU Student Discipline Policies and Procedures, including, but not limited to suspension or expulsion from the program. Student is also responsible to determine and abide by the conduct requirements of the host university. It is the responsibility of the student to obtain this information from the host university.

3 ACADEMIC PROGRAM

Student will enroll at the host university as full-time*, non-degree status students at a level, undergraduate or graduate, as determined by the host university.

Student will adhere to the rules and regulations of the host university regarding instruction, classrooms, equipment, and materials.

Each student participating in the exchange program shall pursue the academic program of study developed in consultation with the CAL POLY Faculty Exchange Coordinator. Every effort will be made by the host university Faculty Exchange Coordinator or his/her representative to ensure the student's enrollment in the courses set forth in the student's academic program of study. Students participating in the exchange program will take courses regularly offered at the host university and shall enjoy the same rights and privileges granted its own students. Students are subject to the rules, regulations and discipline of the host university.

At the completion of the program of study, student will request from the host university two transcripts of completed work - one, to be sent to the student for his or her records; the second, to be sent to CAL POLY Academic Records. Any academic credit earned at the host university will be transferred back to CAL POLY, in accordance with procedures determined by the latter, to be granted towards the appropriate degree for the subjects studied and successfully completed while on the exchange program.

*Fall semester 12 credits = 18 quarter units
Spring semester 16 credits = 24 quarter units

4 SUPPORT PROGRAM

CAL POLY is not providing transportation, housing, food, trips, entrance fees, etc. These items are the sole responsibility of the participant.

Student is solely responsible for their own arrangements while participating in the exchange.

The host university shall appoint a faculty member from the department or college participating in the exchange program to serve as its Faculty Exchange Coordinator. The Faculty Exchange Coordinator or his/her representative shall work closely with students to ensure the implementation of their proposed program of study and shall also function as the first point of contact in any matters pertaining to student discipline or in the case of any emergency.

5 SERVICES NOT PROVIDED BY CAL POLY

CAL POLY is not furnishing and is not responsible for and assumes no liability in connection with the academic instruction at the host university. CAL POLY is not furnishing and is not responsible for and assumes no liability of guarantee or assurance of safety of participants and/or elimination of all risks from the environment. CAL POLY is not furnishing and is not responsible for and assumes no liability for the safety of personal property during participation in the program. CAL POLY is not furnishing and is not responsible for and assumes no liability for monitoring and/or control of all the daily personal decisions, choices, and activities of the individual participants. CAL POLY is not furnishing and is not responsible for and assumes no liability for prevention of participants from engaging in illegal, dangerous or unwise activities, including but not limited to situations that may arise due to the failure of a participant to disclose pertinent information. CAL POLY is not furnishing and is not responsible for and assumes no liability for assumption of responsibility for the actions of person not employed or otherwise engaged by CAL POLY, for events that are not part of the program, or that are beyond the control of CAL POLY and its subcontractors, CAL POLY is not furnishing and is not responsible for and assumes no liability for assurances that home-country culture values and norms will apply in the host country.

6 STUDENT RESPONSIBILITIES

Student shall execute Program Application, Assumption of Risk and Release Agreement, Student Participation Agreement and the Medical Information and Authorization Form.

Student shall obtain all necessary passports, visas, and health certifications for participation in the Program.

Student shall obtain and show proof of international health insurance to the representatives of the host university to be able to participate in the educational program that meets or exceeds the benefits provided by CSU Study Abroad Health Insurance Program and/or comply with the host country requirements.

Student acknowledges and agrees that any logistical arrangements entered into by him/her to enable his/her participation in the Program are the sole responsibility of the student and that CAL POLY is not responsible for the services, payments or guarantees provided pursuant to such arrangements.

7 PROCEDURES AND POLICY ON EMERGENCY WITHDRAWAL OR CANCELLATION

Participant shall notify in writing the CAL POLY College of Engineering International Exchange Program Coordinator of intention to withdraw, cancel or change the period of time student plans to participate in the exchange. If participant chooses to withdraw or cancel his or her participation in the exchange during the time of the exchange, participant must notify in writing both the host university and the CAL POLY College of Engineering International Exchange Program Coordinator.

8 CAL POLY FEES

Student Fees will be paid to CAL POLY for each CAL POLY quarter participant studies abroad. A student who participates in a fall semester exchange which concludes before the beginning of CAL POLY's winter term will pay CAL POLY fees for the fall quarter only. A student who participates in a spring semester exchange which includes CAL POLY's winter and spring terms will pay CAL POLY fees for both the winter and spring quarters.

Student is responsible to determine and pay current student fees required for full-time admission to CAL POLY at the time quarter registration begins. Student fees are subject to change. Student fee amount due is available on the Cal Poly website. Access my.calpoly.edu for the total amount student owes.

9 ADDITIONAL STUDENT FEES

There are no additional student fees that are required to be paid to CAL POLY to participate in the College of Engineering International Exchange Program. Expected costs (transportation, housing, food, books, etc.) associated with the exchange is attached to this agreement as a budgeting tool. This is only an estimate of cost. Exchange rates can change dramatically in less than a year.

10 TOTAL FEES

Student may be responsible for other costs associated with travel abroad not mentioned in this agreement. At the completion of the program of study, all charges on an exchange student's account at the host university, if any, must be cleared before the host university will be obligated to send a transcript. Failure to pay these fees to the host university may result in a "Study Abroad Hold." The Hold authorizes Cal Poly to deny registration and prevent the release of transcripts until the financial obligation is satisfied.

11 LAWS, REGULATIONS AND REFUNDS

This Agreement is subject to all applicable laws and regulations. If performance of this Agreement involves violation of applicable law or regulation thereby making it legally impossible to perform and such illegality is not the fault of the student, CAL POLY shall refund to Student all fees paid pursuant to this agreement as authorized in section 41802 of title 5 of the California Administrative Code; upon payment of said refund all rights of CAL POLY and Student are expressly waived under this agreement.

No refunds will be made for fees already paid in the event of expulsion of the participant from the Program or if the participant leaves the Program.

12 SOLE AGREEMENT

This Agreement and the Assumption of Risk and Release Form which is incorporated into this agreement by attachment, contain the sole and entire agreement between CAL POLY and Student and shall supersede any and all other agreements between the parties. CAL POLY and Student acknowledge and agree that any statements or representations that may have, heretofore, been made by either of them has relied thereon in connection with his or her or its dealings with other.

13 SEVERABILITY

If any one or more of the terms or provisions of this agreement shall to any extent be declared invalid, unenforceable, void or voidable for any reason by a court of competent jurisdiction, none of the remaining terms or provisions of this agreement shall be affected thereby, and each provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.

14 JURISDICTION

The laws of the State of California, which shall be the forum for any lawsuits filed under or incident to this agreement or to the Program shall govern this agreement.

This agreement is approved and accepted:

_____ Student Signature

_____ Date

Address: _____

Estimate Cost Per Month

Housing (depends on program)	\$ 300 - \$ 900
Meals	\$ 300
Public transportation	\$ 50
Personal/misc.	\$ 250
Books and supplies (for one term)	\$ 200

Cal Poly fees:

Fall semester = fall qtr fees only	\$1,563.00
Spring semester = winter + spring qtr fees	\$3,126
Roundtrip airfare	\$1,100 - \$2,500
VISA	\$ 100 - \$ 300
Overseas health insurance (depends on the term length)	\$ 205